

**AGENDA  
BOROUGH OF BERGENFIELD  
MAYOR AND COUNCIL WORK SESSION  
OCTOBER 3, 2017**

**WORK SESSION**

**8:00 p.m.**

1. Meeting called to order at \_\_\_\_\_ p.m.
2. Mayor's Statement

In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. Meeting dates for the year are confirmed at the Annual Meeting. The Annual Notice is sent to the Record, Star Ledger, Twin Boro News, and Cablevision, placed on two Municipal Bulletin Boards and is on file in the Office of the Borough Clerk. In case of an emergency, exits are to the rear and your left. Please turn off all cell phones.

3. Roll Call:

Roll Call	Present	Absent
Councilman Lodato		
Councilman Deauna		
Council President Amatorio		
Councilwoman Kornbluth		
Councilman Rivera		
Councilman Marte		
Mayor Schmelz		

4. Salute to the Flag was led by Council \_\_\_\_\_.
5. PRESENTATIONS
  - A. Proclamation – Breast Cancer Awareness Month
6. CAPITAL IMPROVEMENTS/BOROUGH ENGINEER
  - A. Remington & Vernick
7. UNFINISHED BUSINESS
  - A. Tabled Ordinances

ORDINANCE 17-2501 – AN ORDINANCE AMENDING CHAPTER 186 OF THE CODE OF THE BOROUGH OF BERGENFIELD ENTITLED “LAND DEVELOPMENT” **(Tabled 3-7-17)**

ORDINANCE 17-2515 – AN ORDINANCE AMENDING CHAPTER 17 OF THE CODE OF THE BOROUGH OF BERGENFIELD, ENTITLED “DEPARTMENTS” **(Tabled 9-5-17)**

B. Adoption of Ordinance

The following ordinance published herewith was first read by title only on September 19, 2017, and posted on the bulletin board of the municipal center.

ORDINANCE 17-2500 – AN ORDINANCE AMENDING CHAPTER 299 OF THE CODE OF THE BOROUGH OF BERGENFIELD, ENTITLED “VEHICLES AND TRAFFIC”

Public comments on Ordinance 17-2500.

**Motion by** Council \_\_\_\_\_, **Second by** Council \_\_\_\_\_, to pass Ordinance 17-2500 on second and final reading and is hereby adopted and notice of same shall be published according to law.

Roll Call	Yes	No	Abstain	Absent	Recuse
LODATO					
AMATORIO					
STEINEL					
KORNBLUTH					
TULLY					
RIVERA					
SCHMELZ (tie)					

C. Tabled Resolutions

1. **17-308**/To Approve Agreement – Fencing of Dog Park at Memorial Park – Bergen Fence (**Tabled 9-5-17**)

D. Reexamination Report of the Master Plan (*Mayor Schmelz*)

E. Recommendations and Nominations for Boards and Committees (**Tabled 9-19-17**)

**SHADE TREE COMMITTEE**

Mayor appoints the following to serve on the Shade Tree Committee for an unexpired term (*vacancy*), term expiring December 31, 2017.

Mike Cassidy

**MOTION** by \_\_\_\_\_, seconded by \_\_\_\_\_, that the nominations be confirmed. R.C. All in favor \_\_\_\_\_

**BOARD OF HEALTH**

Mayor appoints the following to serve on the Board of Health for a 4-year term (unexp. Connell), term expiring December 31, 2020.

Cindy Kneisler

**MOTION** by \_\_\_\_\_, seconded by \_\_\_\_\_, that the nominations be confirmed. R.C. All in favor \_\_\_\_\_

8. NEW BUSINESS
  - A. Lost Time Accident Frequency Report (*Mayor Schmelz*)
9. ADMINISTRATOR'S REPORT
10. MAYOR & COUNCIL REPORT

11. CORRESPONDENCE

A. Neira/St. Joseph’s Healthcare System

**RE:** Request to Reserve the Courtroom for WIC Program/2<sup>nd</sup> & 4<sup>th</sup> Monday of every month in 2018/from 9:00 a.m. to 4:00 p.m.

**MOTION OFFERED** by Council \_\_\_\_\_, **SECOND** by Council \_\_\_\_\_, to approve Correspondence Item A. All present voting in favor \_\_\_\_\_.

12. PUBLIC COMMENT – Please be advised there will be a limit of five (5) minutes per speaker and each may speak only once.

13. OFFICIAL BUSINESS TO BE ACTED UPON:

A. CONSENT AGENDA

**CONSENT RESOLUTION 17-326.** All matters listed below are considered by the Governing Body to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Governing Body, that item will be removed from the Consent Agenda and considered separately.

- a. **17-327**/Pay Bills
- b. **17-328**/Cancel the Balance of the Municipal Alliance Grant (CFO)
- c. **17-329**/Request Approval for the Insertion of a Special Item of Revenue in the 2017 Budget – Municipal Alliance Grant (CFO)
- d. **17-330**/Approve Emergency Appropriation for the Grant Match for Fiscal Year 2018 Municipal Alliance Grant (CFO)
- e. **17-331**/Award Bid & Execute Contract – Electrical Maintenance Services – East West Electrical Contractors, Inc. (Borough Administrator)
- f. **17-332**/Authorize Disposition of Surplus Property (Police Chief)
- g. **17-333**/Award Bid & Execute Contract – 2016 CDBG Bergen Avenue Improvements – AJM Contractors (Borough Engineer)
- h. **17-334**/Award Bid & Execute Contract – 2017 Ford E-450 with Medium Transit Bus Body Startrans Senator II (Borough Administrator)
- i. **17-335**/Award Bid & Execute Contract – Two 2017 Ford F-450 with Western Pro-Plus Plows (Borough Administrator)
- j. **17-336**/Approve Change Order No. 1 Final - 2016 Riverside Cooperative Road Improvements Phase 2 – Schifano Construction Corp. (Borough Engineer)
- k. **17-337**/Approve Pay Certificate No. 2 Final – 2016 Riverside Cooperative Road Improvements Phase 2 – Schifano Construction Corp. (Borough Engineer)
- l. **17-338**/Authorize Tax Refund – 90 N. Washington Avenue (Tax Collector)
- m. **17-339**/Promote Part-time DPW Laborer to Full-time – Carter Murdock (Borough Administrator)
- n. **17-340**/Create an Investigatory Committee (Borough Administrator)

**OFFERED** by Council \_\_\_\_\_ **SECOND** by Council \_\_\_\_\_

Roll Call	Yes	No	Abstain	Absent	Recuse
LODATO					
DEAUNA					
AMATORIO					
KORNBLUTH					

RIVERA					
MARTE					
SCHMELZ (tie)					

14. COUNCIL COMMENTS

15. CLOSED SESSION

RESOLUTION **17-341**/Authorizing the Governing Body to Enter into Closed Executive Session to discuss:

A. Contracts/Agreements

1. PBA Local 309 Agreement (*Borough Administrator*)
2. Telecommunicator's Association Agreement (*Borough Administrator*)

B. Personnel

1. Building and Tax Office Personnel Matters (*Borough Administrator*)
2. Department of Public Works Personnel Matters (*Borough Administrator*)

**Motion Offered** by Council \_\_\_\_\_ **Second** by Council \_\_\_\_\_ All in favor \_\_\_\_\_.

16. RETURN TO OPEN SESSION

**Motion Offered** by Council \_\_\_\_\_ **Second** by Council \_\_\_\_\_ All in favor \_\_\_\_\_.

17. ADJOURNMENT

There being no further business before the Mayor and Council a **MOTION** offered by \_\_\_\_\_, **SECOND** by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m. All in favor \_\_\_\_\_.