

The meeting was called to order at 7:00PM

President Connell stated that notice of monthly meetings was posted on two bulletin boards in the Municipal building, sent by e-mail to The Record, Twin Boro News, Cablevision, and placed on file in the Borough Clerk's office.

### ROLL CALL

Mr. Connell  
Mrs. Pfannen  
Mr. Cabuhat-Abs  
Dr. Quiroz  
Dr. Cheriyan

Also present Mr. Volpe and Mrs. Williams

### OPEN HEARING

There being no one present who wished to be heard, on a motion by Mrs. Pfannen, seconded by Dr. Cheriyan and carried the time for Open Hearings was closed.

### MINUTES

A motion was made by Mrs. Pfannen seconded by Dr. Quiroz and carried that the Minutes of the regular meeting of June 2016 be accepted as written.

### BILLS TO BE PAID

Mrs. Williams presented the following bills signed by Mr. Volpe on behalf of Mr. Connell due to no meeting in the month of July and August. The Board reviewed the bills.

Moore Medical	\$706.57
National Registry Food Safety	644.00
RR Donnelley	220.50
Treasurer-State of NJ	85.00

### REPORTS

#### Legal and Finance

"Progress"

#### Medical

No Report due to Mr. Cabuhat being absent.

**Personnel**

1. Mr. Volpe and The Board welcomed Jojy Cheriyan to the Board.
2. Mr. Volpe reported that the County Health Director who was reported to be retiring is living in Arizona and running the County Health Department from her home there.
3. Mr. Volpe reported that one of our per-diem nurses is leaving due to receiving a full time job in Paramus. Mr. Volpe stated that he will be looking for another nurse to add to our per-diem pool.
4. Mr. Volpe stated that the Hackensack City Manager has resigned and will be replaced by the former Bloomfield Chief of police.
5. Mr. Volpe reported that he is now the chairperson for the "Public Health Best Practice Committee".

**Publicity**

The following articles were published:

1. Skin Cancer Screening on September 28<sup>th</sup>.
2. Bergenfield Health Department offering flu vaccines.
3. Bergenfield H.S. student and resident Matthew Bansil assisting the Bergenfield Public Health Nurses this summer.
4. Free Employee Flu clinic on October 5<sup>th</sup>.
5. Healthy Eating Workshop.
6. Bergenfield Police Youth Academy.
7. The Health Dept and Sustainable Jersey Committee co-sponsoring a "healthy-eating workshop" in the borough's community garden.
8. Board of Health meeting dates.
9. Bergen/Hudson Nurse's Association Meeting.
10. Parade of Police Brings Joy to dying Bergenfield boy, 5.

**Liaison To Mayor & Council**

"Progress"

**Legislature & Regulatory**

Mr. Volpe reported on S.63/ A.2338: Prohibits sight-unseen sale of cats and dogs; requires pet shops to sell cats and dogs only from specified sources. This topic will be discussed under "New Business".

**Liaison to Public Health Associations**

Mr. Volpe reported that the Health Officers Society will meet this week and the topic of discussion will be Energy Conservation.

**Written Reports of the Department**

A motion was made by Mrs. Pfannen seconded by Dr. Quiroz and carried that the written June, July and August 2016 reports of the Department be accepted as written.

**CORRESPONDENCE**

1. Email from a Bergenfield resident commenting on Mr. Volpe's monthly report regarding a spike in rat population and could it have anything to do with the 3 foot high weeds along both sides of the CSX train tracks. Mr. Volpe responded that Mr. Gallo; Borough Administrator met with CSX with regard to these issues and hopefully his concerns can be resolved.
2. Letter to the Hearts and Hands Puppet Makers from Ms. August thanking them for donating the hand puppets.
3. An email to Mr. Gallo from Mr. Volpe regarding the Hackensack contract.
4. An email from Mr. Volpe to Mr. Neumetzger regarding accessing the nurse's computer without permission. That information is HIPPA compliant and should not be viewed/shared.
5. A letter from Ms. August to Mr. Norbert Sonzogni thanking him for the donation of a Hearing Aid to the Bergenfield Health Department.
6. A memo from Mr. Volpe to Mr. Gallo and the Mayor and Council regarding "ZIKA talking points".
7. An email from a resident requesting mosquito trap data with specific location information. Mr. Volpe replied that the town has NO mosquito traps out as far as he knows.
8. A letter to Mr. Volpe from Chief Cathy Madalone thanking him for allowing Ms. August to participate in this year's Youth Police Academy.
9. An email from a resident thanking Mr. Volpe and Mrs. Williams in assisting him in getting rid of a hornet's nest.

**UNFINISHED BUSINESS**

"No Unfinished business"

**NEW BUSINESS****1. Puppy Mill Ordinance Discussion**

Mr. Volpe reported although Bergen County municipalities have been passing anti-puppy mill ordinances under pressure from activists, he still has several questions with regard to the ordinance that other municipalities have passed. Mr. Volpe will be working with his professional organizations to study this issue further.

**2. Hackensack Contract Renewal**

Mrs. Williams presented the Board with a copy of the Hackensack Contract Renewal. Mrs. Williams stated that the contract is for four months commencing September 1, 2016 and ending December 31, 2016.

A resolution was offered by Mr. Connell, seconded by Dr. Cheriyan as follows:

**WHEREAS**, the Borough of Bergenfield, as Provider, wishes to enter into an Interlocal Agreement with the City of Hackensack for Local Public Health Services; and

**WHEREAS**, the City of Hackensack, as Recipient, wishes to enter into an Interlocal Agreement with the Borough of Bergenfield for Local Public Health Services; and

**WHEREAS**, pursuant to N.J.S.A. 26:3A2-1 et seq., Local Health Service Act shall be for the purpose of ensuring a public health program in accordance with N.J.A.C. 8:52, Public Health Practice Standards of Performance for Local Boards of Health in New Jersey; and

**WHEREAS**, the Interlocal Agreement attached hereto and incorporated herein by reference, shall be for a term of four (4) months commencing September 1, 2016 and ending December 31, 2016 wherein payment shall be made by the City of Hackensack to the Borough of Bergenfield in one installment of \$11,667.00 (\$6,667.00 to the Bergenfield Health Department, broken down as per the Interlocal Agreement and \$5,000.00 to the Borough of Bergenfield); and

**WHEREAS**, the Borough Administrator and Borough Attorney have reviewed the Interlocal Agreement with the City of Hackensack for Local Public Health Services, attached hereto and incorporated herein by reference, and approve of same; and

**WHEREAS**, the Borough of Bergenfield has an autonomous Board of Health, and in accordance with N.J.A.C. 26:3 et seq, requires Board of Health approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Borough of Bergenfield, County of Bergen and State of New Jersey that the Interlocal Agreement between the Borough of Bergenfield and the City of Hackensack for Local Public Health Services attached hereto and incorporated herein by reference be and is hereby approved.

Mrs. Williams presented the Board with a Resolution showing the breakdown of payment allocated for the Bergenfield Health Department from the Hackensack/Bergenfield contract commencing September 1, 2016 and ending December 31, 2016.

A resolution was offered by Mr. Connell, seconded by Dr. Quiros as follows:

**WHEREAS**, the Interlocal Agreement between the City of Hackensack and the Borough of Bergenfield has been approved for the term of four months commencing September 1, 2016 and ending December 31, 2016 by the Board of Health on September 13, 2016 and,

**WHEREAS**, the \$11,667.00 allocated to the Bergenfield Health Department shall be divided as follows:

\$3,333.00 to the Health Officer, \$1,667.00 to be equally divided amongst the full time staff (\$416.75 each) and \$5,000.00 for the services of a per-diem Health Inspector at \$20 per hour.

**WHEREAS**, the Borough of Bergenfield has an autonomous Board of Health, and in accordance with N.J.A.C. 26:3 et seq, requires Board of Health approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Borough of Bergenfield, County of Bergen and State of New Jersey that the above stated breakdown be and is hereby approved.

### 3. Reimbursement through Liens

Mr. Volpe reported that he had been reviewing an ordinance presented by administration to allow a municipality to recover cost for abating nuisances on abandoned properties. This is something that he had worked on last year as well. Mr. Volpe will again study the issue and present comments to both administration and the Board for the next meeting.

### VERBAL COMMUNICATION

Mrs. Pfannen proposed an alternative to having an EpiPen in the Health Clinic since the cost has increased so drastically. A discussion took place to look into other options and Mr. Volpe stated that he would talk to Ms. August.

Mr. Volpe reported that Councilman Rivera sponsored a Latino Health Fair. The Health Department would have loved to participate but had less than a week's notice to prepare. We hope to have a booth set-up for the 2017 event but as the Board recommended, we need six months advance notice to schedule an event (calculate personnel overtime, prepare outreach literature, obtain give-aways, etc).

Respectfully submitted,



Felicia Williams  
Registrar Vital Statistics

