

The meeting was called to order at 7:00PM

President Connell stated that notice of monthly meetings was posted on two bulletin boards in the Municipal building, sent by e-mail to The Record, Twin Boro News, Cablevision, and placed on file in the Borough Clerk's office.

**ROLL CALL**

- Mr. Connell
- Mr. Gautier
- Mr. Cabuhat-Absent
- Mrs. Pfannen

Also present Mr. Volpe, Mrs. Williams and Councilman Rivera.  
Mr. Cabuhat arrived at 7:10PM.

**OPEN HEARING**

There being no one present who wished to be heard, on a motion by Mr. Gautier seconded by Mr. Connell and carried the time for Open Hearings was closed.

**MINUTES**

A motion was made by Mr. Gautier seconded by Mrs. Pfannen and carried that the Minutes of the regular meeting of February 2016 be accepted as written.

**BILLS TO BE PAID**

Motion was made by Mrs. Pfannen seconded by Mr. Gautier and carried that the following bills be paid if found to be correct.

New Bridge Vet. Office	600.00
M. Yosary	282.00
Staples, Inc.	100.62
Scott Graphics Printing	80.00
NJACCHO	50.00

**REPORTS**

**Legal and Finance**

“Progress”

**Medical**

An update on the Zika virus was reported.

**Personnel**

Mr. Volpe reported that a new Board Member has not been appointed at this juncture. He stated that the two candidates have been interviewed by the Council but a decision has not yet been made. Councilman Rivera confirmed that a decision will be made soon.

Mr. Volpe reported that he would like to add another nurse to the per-diem nurse pool. After a brief discussion, it was the decision of the Board to allow Mr. Volpe to interview for a 4<sup>th</sup> per-diem nurse.

**Publicity**

The following articles were published in the Daily Voice:

- a. Bergenfield Health Department seeks vendors for weight loss challenge.
- b. Bergenfield Health Department offers influenza vaccinations.

**Liaison To Mayor & Council**

Councilman Rivera stated that the two candidates have been interviewed to be a Board of Health member and their decision is still pending.

**Legislature & Regulatory**

Mr. Volpe reported on Assembly No. 3411; Requires DOH regulations regarding elevated blood lead levels in children, and appropriate responses thereto, to be consistent with latest Centers for Disease Control and Prevention recommendations.

**Liaison to Public Health Associations**

Mr. Volpe reported that he had a speaker on Zika Virus at the Health Officers Society meeting.

**Written Reports of the Department**

A motion was made by Mr. Gautier seconded by Mrs. Pfannen and carried that the written February 2016 reports of the Department be accepted as written.

**CORRESPONDENCE**

1. Memo was sent to Marie Quinones from Mr. Volpe regarding the "Health Department Salary Resolution-2016"

**UNFINISHED BUSINESS**

"No "Unfinished Business"

**NEW BUSINESS****1. TB CONTRACT**

Mr. Volpe presented the Board with the 'TB Contract' between Bergenfield and Bergen County Department of Health Services. The contract specifies the duties of the County Health Department vs. the duties of the Bergenfield Health Department with regard to a specific Tuberculosis case.

**2. PROGRAMS 2016**

Mr. Volpe presented the Board with a list of programs that are being considered for 2016. Some of the programs include but are not limited to AIDS/STD'S-World AIDS Day, Breast Cancer Screenings, Cardiovascular (GO RED DAY, Sr. Blood Pressures), Communicable Disease Control, CPR Training, Day Laborer Outreach, Diabetes, Employee Wellness Day, Dental Health and many more. Mr. Volpe stated that some of these programs have already taken place. He also stated that we would choose programs that benefit the residents of Bergenfield the most. Councilman Rivera organized a Latino Health Fair last year which was very successful and Mr. Volpe welcomes any input from the Board for programs that may not be on the list.

**VERBAL COMMUNICATION**

Mr. Volpe reported on some topics discussed at the Department Head meeting. These topics include but are not limited to GIS System, St. Patrick's Day parade, VFW FishFry, Budget, and road pavement programs. Councilman Rivera stated that the Borough of Bergenfield and PSE&G are working together in the road pavement program which will benefit both the Borough and PSE&G.

Councilman Rivera questioned whether the child health clinic can be held in the evening to accommodate working parents. Mr. Volpe questioned the availability of the doctor, overtime to the employees, availability of volunteers and needing a clerk to receive payments.

There being nothing further to come before the Board, on a motion by Mr. Gautier, seconded by Mrs. Pfannen and carried, the meeting was adjourned at 8:00PM.

Respectfully submitted,

*Felicia Williams, CMR*

Felicia Williams  
Registrar Vital Statistics

