

The meeting was called to order at 7:00PM

President Connell stated that notice of monthly meetings was posted on two bulletin boards in the Municipal building, sent by e-mail to The Record, Twin Boro News, Cablevision, and placed on file in the Borough Clerk's office.

ROLL CALL

Mr. Connell
 Mr. Gautier
 Mr. Cabuhat-Absent
 Mrs. Pfannen
 Dr. Quiroz

Also present Mr. Volpe and Mrs. Williams

OPEN HEARING

There being no one present who wished to be heard, on a motion by Mr. Gautier seconded by Mrs. Pfannen and carried the time for Open Hearings was closed.

MINUTES

A motion was made by Mr. Gautier seconded by Mrs. Pfannen and carried that the Minutes of the regular meeting of March 2016 be accepted as written.

BILLS TO BE PAID

Motion was made by Mr. Gautier seconded by Mrs. Pfannen and carried that the following bills be paid if found to be correct.

Hudson Exterminating	516.00
Environmental Health	392.00
Moore Medical	230.00
Claudia Herrera	150.00

The following bills were signed by Mr. Connell in the office due to no April meeting.

M. Yos Cary	167.21
Moore Medical	152.30
CLIA Lab	150.00
Bergen County Tech School	60.00
NJACCHO	50.00

REPORTS

Legal and Finance

"Progress"

Medical

“Progress”

Personnel

Mrs. Williams welcomed Dr. Quiroz to the Board.

Publicity

Several articles were published in the Twin-Boro News regarding the “Mayor’s Healthy Living Challenge”

An article in the DailyVoice regarding the “Bergenfield Health Department offering a free skin cancer screening”. A practitioner from the “Advanced Laser & Skin Cancer Center of Teaneck” will conduct the screening.

An article in the Twin-Boro News regarding Claudia Herrera, a certified health education specialist, giving a presentation on skin care for St. John’s Rosary Society.

An article regarding Ms. August becoming an active New Jersey Notary Commission.

Liaison To Mayor & Council

Mr. Connell stated that Mayor Schmelz will be attending a fund raiser sponsored by the Rotary Club to raise funds for the Police Youth Academy and to honor Bergenfield Chief Cathy Madalone.

Legislature & Regulatory

Mr. Volpe reported that he is still monitoring Assembly No. 3411; Requires DOH regulations regarding elevated blood lead levels in children, and appropriate responses thereto, to be consistent with latest Centers for Disease Control and Prevention recommendations.

Liaison to Public Health Associations

Mr. Volpe reported that three members of the Health Officer’s Society are retiring. He will present them with plaques at the next Health Officers meeting.

Written Reports of the Department

A motion was made by Mr. Gautier seconded by Mrs. Pfannen and carried that the written March & April 2016 reports of the Department be accepted as written.

CORRESPONDENCE

1. Memo was sent to all Bergen County Health Officers from Mr. Volpe regarding “Zika Protocol”.
2. Memo from Mr. Volpe to Melanie Hankewycz, Nurse Practitioner at Hackensack Medical Center. The memo supports a NJ state funded grant for comprehensive genetics/newborn screening program.
3. A thank you note from St. John’s Rosary Society to Claudia Herrera, certified health education specialist, for her presentation on skin care.

UNFINISHED BUSINESS

“No “Unfinished Business”

NEW BUSINESS**1. Personnel Evaluation Forms**

Mr. Volpe reported that Mr. Gallo, Borough Administrator is initiating an employee evaluation for every employee in the Borough of Bergenfield including Department heads. Since the Health Department has been conducting personnel evaluations for the last 20 years and has a form in place, Mr. Gallo would like the Health Department to assist him in drafting a new form based on ours. Mr. Volpe presented the Board with a copy for review.

2. Zika-Bergenfield

Mr. Volpe reported that there was a positive Zika case in Hackensack Medical Center. Mr. Volpe stated that the Zika protocol was being used for the first time. Needless to say there were a number of problems. Potential cases of Zika are now handled exclusively by the State of NJ. The Health Officers of each town will be notified of potential cases and positive cases.

3. Lead – School System

Mr. Volpe reported that after six schools in Bergenfield were found with elevated lead levels, Mr. Gallo, Borough Administrator requested that several facilities in Bergenfield not excluding the schools be tested.

VERBAL COMMUNICATION

Mr. Volpe reported that Bergenfield will be going through some extensive road repaving this summer which will cause some road closures.

Mr. Gautier stated that he will no longer be able to serve on the Board effective July 1, 2016 due to moving out of Bergenfield. The Board thanked him for his time and wished him luck.

There being nothing further to come before the Board, on a motion by Mr. Gautier, seconded by Dr. Quiroz and carried, the meeting was adjourned at 7:42PM.

Respectfully submitted,



Felicia Williams
Registrar Vital Statistics

