

**BOROUGH OF BERGENFIELD
MAYOR & COUNCIL REGULAR MEETING
8:00 P.M.
SEPTEMBER 20, 2016**

1. Meeting called to order at _____ p.m.

2. OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor Schmelz

In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. Meeting dates for the year are confirmed at the Annual Meeting. The Annual Notice is sent to the Record, Star Ledger, Twin Boro News, and Cablevision, placed on two Municipal Bulletin Boards and is on file in the Office of the Borough Clerk. In case of an emergency, exits are to the rear and your left. Please turn off all cell phones.

3. Roll Call:

Roll Call	Present	Absent
Councilman Lodato		
Councilman Amatorio		
Council President Steinel		
Councilwoman Kornbluth		
Councilman Tully		
Councilman Rivera		
Mayor Schmelz		

4. Salute to the Flag

5. Agenda Changes – additions or revisions

6. Approval of Minutes

MOTION OFFERED by Council _____, **SECOND** by Council _____, to approve minutes of the August 16, 2016 Regular Meeting, August 16, 2016 Closed Session (not to be released), September 6, 2016 Work Session, and September 6, 2016 Closed Session (not to be released). All present voting in favor _____.

7. Verbal Communications I

Mayor Schmelz opens the meeting and invites the public for comments on agenda items only and asks if anyone present wishes to be heard. Please be advised there will be a limit of five (5) minutes per speaker.

There being no one else who wishes to be heard, Mayor Schmelz closes Verbal Communications I.

8. Correspondence

A. Bruce Van Tassel/Bergenfield Lions Club **Re:** Coin Toss Request –White Cane Day – Saturday, November 5th and Sunday, November 6th – Main St. and N. Washington Avenue – 9 a.m. to 3 p.m.

B. Lodato/Board of Fire Officers **Re:** Personnel Action

Motion Offered by Council _____ **Second** by Council _____ to approve Correspondence. All in favor _____.

9. Consent Agenda

A. CONSENT RESOLUTION 16-274. All matters listed below are considered by the Governing Body to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Governing Body, that item will be removed from the Consent Agenda and considered separately.

- a. **16-275**/To Pay Bills
- b. **16-276**/To Authorize Public Bid Threshold (*Borough Administrator*)
- c. **16-277**/To Authorize Changes in Petty Cash Custodians and Amounts (*CFO*)
- d. **16-278**/To Approve Emergency Appropriation – Municipal Alliance Grant (*CFO*)
- e. **16-279**/To Request Approval for Insertion of Special Item of Revenue in 2016 Budget – Municipal Alliance Grant - Chapter 159 (*CFO*)
- f. **16-280**/To Accept Resignation – Ellen Buckey (*Borough Administrator*)
- g. **16-281**/To Accept Resignation – John McManus (*Borough Administrator*)
- h. **16-282**/To Authorize Refund of Redemption Monies to Outside Lien Holder For TTL#15-00016 (*Tax Collector*)
- i. **16-283**/To Authorize Refund of Redemption Monies to Outside Lien Holder for TTL#15-000017 (*Tax Collector*)
- j. **16-284**/To Endorse Bergen County Community Development Grant – FY 2017 CDBG Hughes Road and Madison Avenue Improvements Project in the amount of \$139,782.22 (*Borough Administrator*)
- k. **16-285**/To Approve Personnel Policies and Procedures Manual Dated September 2016 (*Borough Administrator*)
- l. **16-286**/To Authorize Increased Hours for Part-Time Code Enforcement Officer – Dennis Parente (*Borough Administrator*)
- m. **16-287**/To Authorize Road Improvement Program Phase II – Riverside Cooperative (*Borough Administrator*)
- n. **16-288**/To Approve Civil Rights Policy (*Borough Administrator*)
- o. **16-289**/To Authorize Bid – 2017 Ford F350 XL 4x4 (*Council President Steinel*)

OFFERED by Council _____ **SECOND** by Council _____

Roll Call	Yes	No	Abstain	Absent	Recuse
LODATO					
AMATORIO					
STEINEL					
KORNBLUTH					
TULLY					
RIVERA					
SCHMELZ (tie)					

B. Resolutions

16-290/To Hire Part-time Electrical Subcode Official – Leo Belgiovine (*Borough Administrator*)

OFFERED by Council _____ **SECOND** by Council _____

Roll Call	Yes	No	Abstain	Absent	Recuse
LODATO					
AMATORIO					
STEINEL					
KORNBLUTH					
TULLY					
RIVERA					
SCHMELZ (tie)					

16-291/To Hire Full-time Laborer – Juan Jose Rodriguez (*Borough Administrator*)

OFFERED by Council _____ **SECOND** by Council _____

Roll Call	Yes	No	Abstain	Absent	Recuse
LODATO					
AMATORIO					
STEINEL					
KORNBLUTH					
TULLY					
RIVERA					
SCHMELZ (tie)					

10. Unfinished Business

- A. Swim Club
- B. Parking Ordinance Amendments
- C. Tabled Resolutions

1. **16-258**/Adopt the 2016 Budget of the Bergenfield Special Improvement District

OFFERED by Council _____ **SECOND** by Council _____

Roll Call	Yes	No	Abstain	Absent	Recuse
LODATO					
AMATORIO					
STEINEL					
KORNBLUTH					
TULLY					
RIVERA					
SCHMELZ (tie)					

11. Committee/Department Reports

MOTION offered by _____ that the Committee/Department Reports be spread upon the minutes in full and filed. **SECOND** by _____. All in favor _____.

12. Verbal Communications II

Mayor Schmelz opens the meeting to Verbal Communications II and invites the public to comment on any subject, limited to five (minutes) per speaker.

There being no one else who wishes to be heard, Mayor Schmelz closes Verbal Communications II.

13. Council Comments

14. Closed Session

RESOLUTION **16-292**/Authorizing the Governing Body to Enter into Closed Executive Session to discuss:

- A. Personnel
 - 1. Fire Department Personnel Matters (*Borough Administrator*)
- B. Attorney-client privilege
 - 1. Shared Services Agreement (*Borough Administrator*)
- C. Contracts
 - 1. Tax Collector Agreement (*Borough Administrator*)

15. Return To Open Session

Motion Offered by Council _____ **Second** by Council _____ All in favor _____.

1. Adjournment

There being no further business before the Mayor and Council a **MOTION** offered by _____, **SECOND** by _____, to adjourn the meeting at _____ p.m. All in favor _____.